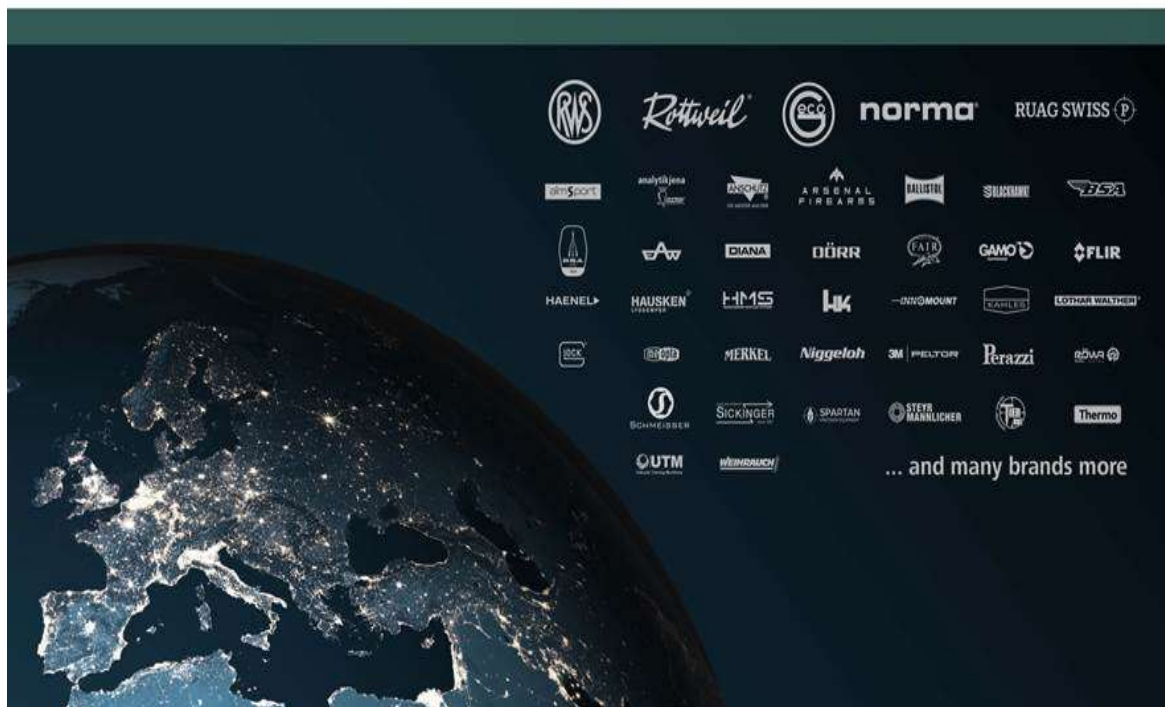


Logistics Guidelines

RWS GmbH



Logistics Guidelines

Introduction

Ladies and Gentlemen,

A successful cooperation between you as supplier and RWS GmbH, hereinafter referred to as RWS, can only be ensured by a clear and open communication.

The complexity of a global supply chain cannot be represented without the perfect coordination of the parties involved, i.e. by applying binding rules. These rules must be observed in the development, design and planning of logistics processes.

The RWS logistics guidelines supplement the purchasing conditions in their current version. By sending the order confirmation or the master agreement, the supplier undertakes to comply with the logistics guidelines.

In the sense of a cooperative partnership, we expect our suppliers to be willing to participate in logistics audits or process analyses in order to achieve continuous improvement (CIP) in logistics costs, quality performance and delivery performance.

Should you have any further questions, please do not hesitate to get in touch with your representatives.

Thank you very much, we are looking forward to a good business relationship!

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Logistics Guidelines

1 In general

1.1 Objective

The logistics guidelines for suppliers are intended to standardize the delivery process from the supplier to the destination.

1.2 Validity

The logistics guidelines apply to all products which the supplier delivers to RWS, sites Fuerth and Sulzbach-Rosenberg. The logistics guidelines are relevant documents and therefore an essential part of the order. The logistics guidelines are valid from the publication date and subject to an amendment service by RWS. The latest version is always valid.

Special agreements are negotiable with RWS.

2 Packaging requirements

Regardless of the choice of packaging, the following requirements are necessary:

- protection of goods against damage and contamination
- use of recyclable materials wherever possible
- product-specific transport protection within the packaging
- IPPC conformity (for wood packaging in international trade)
- first deliveries: prior announcement of the packaging form via packaging data sheet

Variances from the agreed packaging form are only acceptable after prior consultation with RWS and written confirmation by RWS.

3 Palletizing

3.1 Load carrier

Standard delivery is on Euro pallets according to EN 13698-1.
In special cases on industrial pallets according to DIN 15146/3.

Max. height inclusive load carrier	1.000 mm
Max. weight inclusive load carrier	900 kg

Palletized containers may not exceed the maximum dimensions of the loading aid. Loading aids have to be undamaged and suitable for use in automatic warehouses. Deviating load carriers are only acceptable after prior consultation with RWS and written confirmation by RWS.

3.2 Transport protection

Deliveries must be secured suitable; the handling safety of the delivered goods must be unrestrictedly fulfilled.

4 Product identification

Each packaging unit or item has to be clearly identified. The product label must be clearly visible and has to be secured against damage and loss.

A product label (VDA 4902) needs to be attached to each transport unit (master label) and each individual package (single label). Remove used product labels prior refilling.

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5 Shipping documents

Each consignment needs the following documents attached:

Delivery note according to: VDA 4939
Consignment note according to: VDA 4939

Inspection certificates, if required
Customs documents, if required

Where appropriate, an e-mail for the pro forma invoice is permitted. The e-mail has to be sent to the department Customs/Export Control at RWS, at the latest until delivery of the goods - Zoll@rws-tech.com.

Possible languages are German or English, other languages are not permitted.

6 Notification

An e-mail notification for each consignment from one pallet onwards is necessary at least two working days prior delivery: WE@rws-tech.com

7 Delivery

RWS GmbH
Kronacher Str. 63
D-90765 Fuerth

RWS GmbH
Annabergweg 9
D-92237 Sulzbach-Rosenberg

Monday to Friday
07:00 am to 02:00 pm

Monday to Friday
06:00 am to 01:00 pm

7.1 Deliveries at the Fuerth site

We want to avoid unnecessary waiting times for forwarding agents and at the same time provide the necessary capacities within the framework of personnel planning in order to guarantee a smooth delivery or collection process.

For this purpose, it is necessary that deliveries or pick-ups of a volume of 1 pallet or more are ordered with a lead-time of at least 3 working days, stating the following

- Supplier and order number
- Delivery date Order
- freight forwarder
- Delivery bill or delivery note contents with volume specification (number of pallets)

can be booked in the time slot booking system Leogistics
<https://portal.leogistics.cloud/login/#!/menu/5e4161638cdfb8001280da57>.
Documentation on Leogistics can be requested from us if necessary.

RWS reserves the right to refuse acceptance of deliveries that have not been notified accordingly; any costs incurred shall be borne by you.
In addition, deliveries not made within the notified delivery time window are not entitled to unloading.

If you have any questions about Leogistics or deliveries at RWS,
please contact us at +49 (0) 911 /7930-594 or by mail: logistik@rws-tech.com.

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7.2 Pallet exchange

An exchange of pallets for deliveries or pick-ups at RWS is excluded

8 Dangerous goods

Manufacturers or importers producing chemical substances on their own and/or substances in preparations of more than one ton per year in the European Union or import them into the European Union fall within the scope of REACH. Accordingly, Regulation (EC) No. 1907/2006 (REACH Regulation), the latest version in each case, must be taken into account.

The supplier is obliged to comply with applicable hazardous materials regulations and to duly hand over the corresponding consignments for transport. The supplier shall be liable for all damages resulting from non-compliance with the statutory provisions.

9 FIFO

The supplier guarantees the FIFO method along his logistics chain. Batch mixing may be avoided by adequate labelling of the containers.

10 Logistics quality

10.1 Supplier evaluation

Concerning sustainable supply chain security, the supplier is subject to an assessment.

10.2 Logistics audit

The objective of a logistics audit is to check the process conformity of the suppliers.

The logistics audit assesses the supplier's supply chain processes. RWS can request an audit to be carried out at the supplier's plant or do a self-audit. In the case of self-auditing, the supplier has two weeks to carry out and transmit the audit results, including the documentation of any corrective measures.

10.3 Disregard the directive

For RWS, failure to comply with the logistics directive represents a malfunction and is documented with a quality-relevant complaint.

RWS will immediately forward this complaint to the supplier and expects a written statement in return.

If an 8D report is required, this will be documented accordingly on the incident report. In this case, the supplier must immediately carry out the processing and subsequently prove the effectiveness of the corrective measures initiated.

11 Final provisions

Delivery is only accepted on the basis of the Incoterms® 2010 specified in the order to the specified goods receiving point.

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Proper and timely delivery in accordance with the agreed regulations as well as clean and undamaged packaging are essential for a smooth logistical process.

In principle, RWS reserves the right to refuse consignments in the event of non-compliance with the LG and to treat the resulting defect as a quality defect. Any additional costs incurred may be charged to the supplier.

Any agreed documentation, inspection certificates, etc. are part of the consignment and will be treated as the goods themselves. Documentations, inspection certificates, etc. that are not available at the time of delivery thus lead to a delay in delivery. Among other things, this has a negative impact on supplier evaluation.

12 Abbreviation

DIN 15146/3	German Industry Standard 15146/3
EG	European Community
EN 13698-1	European Standard 13698-1
FIFO	F irst In F irst O ut
IPPC	I nternational P lant P rotection C onvention
REACH	R egistration, E valuation, A uthorization and Restriction of C hemicals
RWS	RWS GmbH
VDA 4902	Goods tags, Association of the Automotive Industry
VDA 4939	Delivery note, Association of the Automotive Industry

13 Attachments

Packaging data sheet